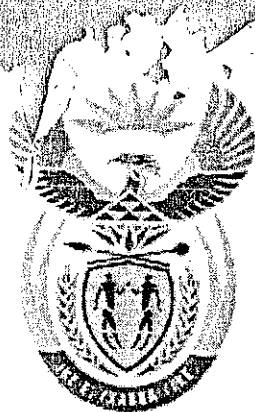


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higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

T100(E)(A2)T
AUGUST 2010

NATIONAL CERTIFICATE

BUILDING ADMINISTRATION N6

(4090056)

2 August (X-Paper)
09:00 – 12:00

This question paper consists of 4 pages and 1 diagram sheet.

DEPARTMENT OF HIGHER EDUCATION AND TRAINING
REPUBLIC OF SOUTH AFRICA
NATIONAL CERTIFICATE
BUILDING ADMINISTRATION N6
TIME: 3 HOURS
MARKS: 100

INSTRUCTIONS AND INFORMATION

1. Answer ALL the questions.
 2. Read ALL the questions carefully.
 3. Number the answers correctly according to the numbering system used in this question paper.
 4. Write neatly and legibly.
-

QUESTION 1

1.1 Define the following documents:

- 1.1.1 The bills of quantities
- 1.1.2 The final account
- 1.1.3 Specifications
- 1.1.4 Working drawing
- 1.1.5 Standard systems

1.2 Name any FIVE expenditures and FIVE earnings that occur in any building organisation.

(10)

QUESTION 2

2.1 Indicate whether the following statements are TRUE or FALSE. Choose the answer and write only 'true' or 'false' next to the question number (2.1.1 – 2.1.10) in the ANSWER BOOK.

(10)
[20]

2.1.1 The critical path is the longest calculated time required to reach the end of the contract.

2.1.2 The master programme covers all the activities taking place in a company.

2.1.3 Short term planning could take up to a year.

2.1.4 A Gantt chart is the same as bar chart.

2.1.5 The collection of subsequent selection of information and possibilities are referred to as planning.

2.1.6 A method statement is written after a method study is done.

2.1.7 Short term plan is gradually used towards achieving an overall or master plan.

2.1.8 The master chart is a detailed programme.

2.1.9 The programme cannot be approached logically and systematically.

2.1.10 Successful organizations can operate without a plan.

(10)

2.2 Explain any 10 reasons for controlling in any company.

(10)
[20]

DIAGRAM SHEET

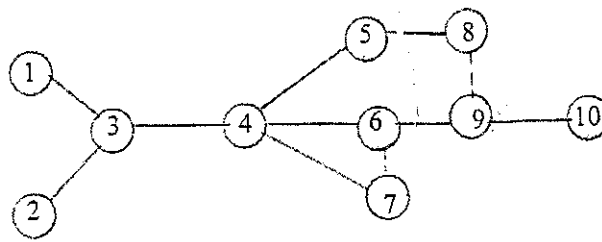


FIGURE 1